



# Application for Employment

Position applied for

Where did you see this position advertised?  
**Please complete fully in your own handwriting and delete \* where appropriate**

## Personal Details

Surname Title Mr / Mrs / Miss / Ms etc \*

First Name(s)

Address

Post code National Insurance No.

Home Tel No. Mobile Tel No:

## Education/Training

Secondary Education:	Dates Attended:	Qualifications/Grade:
Further/Higher Education:	Dates Attended	Qualifications/Grade:

**Other relevant training, professional qualifications or work related skills (for example languages etc):**

**Do you have membership of any professional bodies? (if so, please give details including any offices held)**

**Employment History**

<b>From</b>	<b>To</b>	<b>Name and address of Employer</b>	<b>Job title and duties</b>	<b>Reason for Leaving</b>

Employment History (cont'd)				
From	To	Name and address of Employer	Job title and duties	Reason for Leaving

I **Additional Information** - please state why you believe you should be considered for this position - providing relevant knowledge, skills, experience etc.

## References

### A. Most recent employer

Name

Address

Tel

### B. Character/academic reference

Name

Address

Tel

Please tick this box if you do not wish us to make contact with your present employer until after an offer of employment has been made.

## Other details

What is the notice required in your present post:

Earliest date you would be able to commence:

Is this your sole regular employment? YES / NO\*

Are you a British subject or a national of any EU country? YES/NO\*

If not, do you have the right to work in the UK and hold a current work permit? YES/NO\*

Do you have a full driving licence? YES/NO\*

Do you have any current endorsements? YES/NO\*

Do you have use of a car? YES/NO\*

Where did you see the advertisement for the post?

## Disabilities

Do you require any special arrangements to be made for your interview on account of a disability  
Yes/No\*

If "yes" please give brief details on the effect of your disability on your day to day activities and any other information that you feel would help us to accommodate your needs during your interview and thus meet our obligations under the Equality Act 2010.

## Rehabilitation of Offenders Act 1974

Have you ever been convicted of a criminal offence?

YES/NO\*

If you answered Yes please provide details and dates (use additional sheets if necessary):

Failure to disclose such convictions could result in dismissal. Any information will be treated in strictest confidence.

## Declaration

I declare that the information contained within this application form is true to the best of my knowledge. I understand that providing false information or withholding relevant details may result in the withdrawal of an offer or terminate any employment contract.

Signed \_\_\_\_\_

Date \_\_\_\_\_

6 Fulwood Park, Caxton Road, Fulwood, Preston, Lancashire, PR2 9NZ

## Equal Opportunities Information

Ansa and Independent Inspection Ltd are committed to equal opportunities and is opposed to any form of unfair discrimination. It strives therefore to employ people of suitable ability to meet future needs and, where appropriate, people capable of developing to meet future needs, regardless of sex, race, colour, creed, nationality, ethnic or national origin, religious belief, sexual orientation, disability, marital status or age.

**Please complete the following page, which will be detached prior to the selection process.**

## Position Applied For:

Company applied to: Ansa/Independent Inspections\*

## Personal

Sex:  male  female

Age Group:  under 20  20 – 29  30 – 39  40 – 49  50 –59  60 +

Marital status:  single  married  co-habiting  divorced  separated

## Ethnic Origins

White  Indian  Pakistani  Black African  
 Black Caribbean  Bangladeshi  Chinese  Other - please specify \_\_\_\_\_

Country of birth: \_\_\_\_\_

## Declaration

I give / do not give (please delete as appropriate) my consent for the data in the attached equal opportunities form to be processed for the purposes of equal opportunities monitoring with a view to enabling such equality to be promoted and maintained

Signed \_\_\_\_\_

Date \_\_\_\_\_

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